

SoluNet Monthly Activities

Facility Name:							
Activities	Schedule		Tue	Wed	Thur	Fri	Sat
	Fill in dates (MMDDYY)						
Complete Monthly Inventory	*						
Clean interiors of refrigerator(s) and incubator(s)	*						
Monthly cleaning of cleanroom suite Ceilings							
Monthly cleaning of cleanroom suite walls	*						
Monthly cleaning of cleanroom storage shelving							
Change and document prefilter changes	*						
Check and document Fire extinguishers	*						
Prepare monthly file for archiving	*						

* Fill in scheduled day of the week according to facility protocol; Fill in actual dates below day of week; Person completing activity must initial



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Sun

