

SoluNet Daily Activities

Facility Name:							
Activities	Schedule	Mon	Tue	Wed	Thur	Fri	Sat
Fill in dates (MMDDYY)							
Cleaning and disinfecting of all ISO 5 Primary engineering controls	Daily						
Cleaning of counters and cleanable work surfaces	Daily						
Document Temperatures and Humidity	Daily						
Calibrate and set up compounders	Daily						
Drug and Supply Inventory Monitoring	Monday and Thursday						
Rotate inventory when new inventory is received	Daily						
Review Media Fills and Plates	Daily						
File all paper work for the day	Daily						
Pack TPN for shipping	Daily						
Restock Supply carts and Gowning bins	Daily						
Mop and clean both the clean room and ante room floors	Daily						
Take out all trash to dumpster	Daily						
Safely dispose unused product per policy							
Perform sterility testing on required batches	Daily as batches made						

Fill in scheduled day of the week according to facility protocol; fill in actual dates below day of week; person completing activity must initial.



